

VACANCY: FULL TIME FIELD LEGAL OFFICER

Job Summary

He/she is responsible for the implementation of field activities in Karamoja sub region, the coordination of community based organizations and human rights monitors, attending to complaints, offering legal advice to grass root communities, organizing and training civil society partners and conducting legal and policy analysis under the project.

- Minimum Qualification: Bachelor of laws and a Post graduate diploma/bar course from the Law Development Centre.
- Experience: At least 2 years doing similar work.

Job Description

Location: Moroto, Karamoja, Uganda

Reports to: Project Coordinator,

Deadline to apply: 7th February 2020

About ANARDE

(ANARDE) non-governmental organization whose work focuses ensuring that natural resources are utilized for the benefit of current and future generation; through offering legal advice and representation of the vulnerable, conducting policy research and policy advocacy.

Key responsibilities include

The Field Legal Officer works within the Legal Aid and Extractives Justice programmes. He/she is responsible for the implementation of field activities in Karamoja sub region, the coordination of networks, attending to complaints, offering legal advice to grass root communities, organizing and training civil society partners and conducting legal and policy analysis under the project

Main responsibilities

- Prepare work plans and operational forecasts for the activities in Karamoja region
- Design and execute activities in Karamoja region
- Prepare quarterly reports to the project coordinator
- Prepare activity reports, including expenses' reports (and their justification) for the Project Coordinator;
- Ensure ANARDE visibility throughout the projects' activities.
- Identify community-based organizations, networks and community activists to benefit in the project.

- Collect complaints from people whose rights are affected by extractive activities and recommend appropriate action
- Mapping and organising training of local civil society actors in human rights monitoring and human rights impact assessment of extractive industries.
- Develop and implement action plans, organise activities, prepare activity reports (narrative and financial)
- Coordinate the pool of local CBOs, coach and facilitate the networks of monitors, analyse the data collected by monitors, advise on legal course for grievances identified by monitors.

Profile

Degree: Bachelor of Laws and Graduate from Law Development Centre

Experience: 2 years in project implementation, Human rights and legal aid provision. Experience in research and human rights based civic empowerment and facilitation are an added advantage.

Knowledge and skills:

- Conversant with project management cycle
- Proficiency with International Human Rights norms pertaining to the management of natural resources
- Strong writing skills
- Strong interpersonal skills
- Ability to work in a multicultural team

IT:

- Full digital literacy
- Proven experience in data collection and data analysis
- Knowledge of full office package

How to apply

Interested applicants should send a Cover letter, detailed Curriculum Vitae, copies of academic transcripts; three reachable references and salary expectations no later than February 7th 2020. Applications must be addressed to the Coordinator by e-mail to info@anarde.org and copy to anargde@gmail.com and with the reference “ANARDE/EU//20” in the subject heading

ANARDE will only contact short-listed candidates